



# SITE PLAN REVIEW APPLICATION

## Environmental Health & Zoning

Michael Rinaldi RS  
Cell 406-366-1424

Custer County 1010 Main Street, PO Box 16 Miles City, MT 59301 Office 406-874-3490

State of Montana 76-2-201 MCA

File No. \_\_\_\_\_  
*(for official use only)*

Date Received:

SITE PLAN REVIEW APPLICATION – Custer County

**Proposals subject to site plan review:**

\_\_\_\_\_

**Fee: Commercial \$200.00**  
**Residential \$100.00**

Application Date: \_\_\_\_\_

Name of Project: \_\_\_\_\_

Location of Project/Legal Description:

\_\_\_\_\_  
\_\_\_\_\_

**Contacts**

Business Owner Name: \_\_\_\_\_  
Please print

Contact Name: \_\_\_\_\_  
Please print

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ **Circle One** Architect/Builder/Engineer/Consultant  
(If different from owner)

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Descriptive Data**



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Total area in acres: \_\_\_\_\_

Existing Zoning: \_\_\_\_\_

Existing and Proposed Use:

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Proposed Residential, Number of Units and types: \_\_\_\_\_

Commercial or Industrial Number of Buildings, Square Footage, Stories and Height of each:

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### Application Requirements

The application materials required for site plan review are listed below. One digital copy of each item shall be submitted in Adobe PDF unless waived by the zoning administrator. The requisite number of paper copies, as stated on the application form, shall be submitted. Additional information may be requested at any time by the Zoning Administrator if it becomes apparent during review that a reasonable decision cannot be reached based on the existing application materials. In such cases, the review period identified in Section 8.4 is suspended until the required information is submitted.

1. Application form
2. Fee
3. Vicinity map
4. Site plan drawing at a suitable scale (example: 1 inch = 10 feet). The site plan shall include, at a minimum, the following:
  - a) Name and address of applicant.
  - b) Legal description and boundary lines of property being considered for review.



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- c) Existing and proposed land use upon the site.
- d) Names of owners and existing land use on adjacent property.
- e) Location, size, dimensions and uses of existing and proposed buildings and improvements.
- f) Location and description of existing and proposed utilities and related easements.
- g) Location and dimensions of streets, roads and rights of ways.
- h) Location and dimensions of curb cuts and access points.
- i) Location, size, dimensions and number of off-street parking spaces, including on-site vehicular driveways and type of surface improvements.
- j) Location and type of existing and proposed landscaping or buffering.
- k) Location, type and height of existing and proposed fencing and screening.
- l) Location, type and height of sight-obscuring improvement surrounding areas of storage for raw materials, finished products, machinery and equipment.

Property Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(If different from owner)

**\*Additional copies of the submittal requirements may be requested by the Zoning Administrator for presentation to the Planning Board members prior to the Public Hearing Meeting.**